

**Oregon Enrollment Agreement****Course Title:** Oregon Real Estate Broker Pre-License **Course Length:** 150 clock hours**Name:** \_\_\_\_\_ **Student E-mail:** \_\_\_\_\_**Address:** \_\_\_\_\_**Telephone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_**Start Date:** Date of Course Purchase **End Date:** One Year After Date of Course Purchase

**Course Schedule (day/time of week class meets):** Course scheduling is continuous in nature (24/7/365). Students are able to enroll and complete the course at times most convenient for them. Students are granted immediate access to courses upon enrollment.

**Course Completion Requirements**

A certificate of completion for the course is awarded upon successful completion of the program pending the following graduation requirements are met:

1. Attend all 150 program clock hours of instruction
2. Achieve a minimum 75% on the final examination
3. Satisfy all financial obligations to the school

**Job Placement and Assistance**

The CE Shop does not assist students with job placement and does not guarantee job placement or salary amounts upon completion of this program.

**Course Cost**

Course Price\* .....\$ 489.00

Total Cost for Course (includes any sales tax).....\$ 489.00

\*The CE Shop reserves the right to adjust the course cost at any time. Course discounts are typically available. All discounts are listed on our website and all students/courses are eligible for the discount listed on the website at the time of purchase.

**Cancellation and Refund Policy**

The CE Shop is committed to student satisfaction. If you are unsatisfied for any reason, The CE Shop will refund the purchase price of any course if the refund request is submitted within 30 days of purchase, prior to course expiration, and the course is not more than 50% completed.

Regarding Pre-Licensing packages with Exam Prep Edge, The CE Shop guarantees that you will pass the state licensing exam or you are entitled to your money back for the licensing exam. In the event that you do not pass your state licensing exam, to obtain a refund of the cost of your initial licensing exam, you will be required to agree to the terms of, and [submit the affidavit](#). Please contact The CE Shop at 1.888.827.0777 or [Support@TheCEShop.com](mailto:Support@TheCEShop.com) for refund or credit hour requests. Partial credit is not given for any course. Due to specific regulations prohibiting this refund policy, this refund policy does not apply to Alabama, Florida, Hawaii, Kansas, Louisiana, Michigan, Mississippi, Missouri, North Dakota, Pennsylvania, and Tennessee.

**Expiration Date of Course**

The CE Shop's Pre-Licensing courses expire one year after the date of purchase. The CE Shop will allow students to purchase a new course at a 50% discount of the current retail price of the new course. Each individual course will have an expiration date listed in the student's account.

**Discrimination**

The CE Shop does not discriminate based on race, sex, religion, ethnic origin, or disability. Any person unlawfully discriminated against, as described in ORS 345.240, may file a complaint under ORS 659A.820 with the Commissioner of the Bureau of Labor and Industries.

**Acknowledgments:**

I have received a current copy of the CE Shop catalog. I have read the requirements and policies stated in the catalog. I have also read, received and agree to this Enrollment Agreement. As a condition of acceptance, I agree to adhere to and abide by these requirements and policies with the knowledge that The CE Shop has the right to withdraw me from the program if I do not meet course requirements, standards of academic progress, or abide by the student conduct policy.

Student is advised to print and keep copies of the following: A) this Enrollment Agreement; B) the pre-licensing catalog; and C) the financial terms and conditions of purchasing this course.

This agreement is not valid until acceptance by the student. Student's acceptance of the terms and conditions of this agreement is electronic by: A) student checking the box next to the "Check this box to accept our terms and conditions"; and B) clicking "Submit Order" on the course check out page.

The CE Shop is considered to have signed this Enrollment Agreement upon the student's acceptance of the terms and conditions of this agreement. This contract is legally binding between the school and student and may only be changed with the written consent of both the Student and an Authorized School Official.

I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, and are in direct violation of an Oregon Revised Statute (ORS) or an Oregon Administrative Rule (OAR) may be filed with the Higher Education Coordinating Commission, Private Career Schools Unit, 3225 25<sup>th</sup> Street SE, Salem, Oregon 97302. All student complaints must be submitted in writing.

My signature below signifies that I have read and understand all aspects of this agreement and recognize my legal responsibilities in regard to this contract and that the enrollment agreement constitutes a binding contract.

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**Student Signature****Date**

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**Signature of Authorized School Official****Date**